

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Part – A

DATA OF THE INSTITUTION

1.	Name of the Institution	:	Sri Dhavala College
	Name of the Head of the institution	:	Raveesh Kumar M.
	Designation	:	Principal
	Does the Institution function from own campus	:	Yes
	Phone no./Alternate phone no.	:	08258 263243/ 8762446955 (O)
	Mobile no.	:	9902204890
	Registered e-mail	:	sridhavall@yahoo.co.in
	Alternate e-mail	:	iqacsd@yahoo.co.in
	Address	:	Jain Pete
	City/Town	:	Moodbidri
	State/UT	:	Karnataka
	Pin Code	:	574227
2.	Institutional status:		
	Affiliated / Constituent: Affiliated	:	Affiliated
	Type of Institution: Co-education/ Men/Women	:	Co-education
	Location : Rural/Semi-urban/Urban	:	Semi-urban
	Financial Status	:	Grants-in aid, UGC 2f and 12 (B) and Self Financing
	Name of the Affiliating University	:	Mangalore University
	Name of the IQAC Co-ordinator	:	Sudarshan Kumar
	Phone no.	:	08258 – 236243
	Alternate phone no	:	08258-239859
	Mobile	:	9448156525
	IQAC e-mail address	:	sridhavall@yahoo.co.in
	Alternate e-mail address	:	sridhavall@yahoo.co.in
3.	Website address	:	www.dhavala.edu.in
	Web-link of the AQAR: (Previous Academic Year)	:	www.dhavala.edu.in/downloads
4.	Whether Academic Calendar prepared during the year	:	Yes
	Whether it is uploaded in the Institutional website:	:	Web links: http://sdc.smdjvs.edu.in/odd-semester-2017-2018/

				http://sdc.smdjvs.edu.in/even-semester-2017-2018/	
5.	Accreditation Details:				
	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
	1st	B	71	2004	from:2004 to:2009
	2nd	B	2.43	2010	from:2010 to:2015
	3rd	B	2.22	2016	from:2016 to:2021
6.	Date of Establishment of IQAC		:	29.11.2004	
7.	Internal Quality Assurance System				
	7.1 Quality initiatives by IQAC during the year for promoting quality culture				
	Item/Title of the quality initiative by IQAC		Date & duration		Number of Participants/Beneficiaries
	1. IQAC meetings		31 /07/2017		14
			10/04/2018		13
	2. IQAC interactive meetings		21.08.2017 to 28.08.2017		34
	3. Half yearly internal Academic Administrative Audit		18.12.2017 to 22.12.2017		28
	4. Yearly Internal Academic Administrative Audit		09.04.2018 to 10.04.2018		29
	5. Staff Council meetings		17/06/2017		31
			22/07/2017		25
			09/09/2017		29
			17/10/2017		29
			18/01/2018		31
			10/03/2018		26
	6. Submission of AQAR		11/09/2017		
7. Feedback from Stakeholders		Parents Feedback		260	
		Alumni Feedback		196	
		Students Feed Back on Infrastructure Facilities		266	
		Students Feedback on curriculum		237	
		Teachers Feedback about the institution		28	
8. Administrative Audit		02/02/2018 to 07/02/2018			
8.	Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE ofUGC etc.				
	Institution/ Department/Facility	Scheme	Funding Agency	Year of award withduration	Amount
	Construction of Two Class-rooms and a	GENERAL DEVELOPMENT ASSISTANCE TO COLLEGES	UGC	2017-18	6,82,200

	Staff-room	(II Instalment, 40% of sanctioned amount Rs. 17,15,500)			
9.	Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes Web link: http://sdc.smdjvs.edu.in/iqac-composition-2017-2018/				
10.	No. of IQAC meetings held during the year: Two The minutes of IQAC meeting and compliance to the decisions have been uploaded on the Institutional website: Yes Web link: http://sdc.smdjvs.edu.in/wp-content/uploads/sites/4/2018/08/Minutes-IQAC-2017-18.pdf http://sdc.smdjvs.edu.in/wp-content/uploads/sites/4/2018/07/STAFF-COUNCIL-2017-18-1.pdf				
11.	Whether IQAC received funding from any of the funding agency to support its activities during the year? : No				
12.	Significant contributions made by IQAC during the current year (maximum five bullets) <ul style="list-style-type: none"> • Planning the activities of departments and associations at the beginning of the year. • Monitoring the progress throughout the year. • Advising the departments/associations in executing the plan. • Organising State Level, University Level and District Level Seminar/Workshop • Suggesting measures to improve the programmes/activities to get better outcome 				
13.	Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				
	Plan of Action	No of Programs/ Activities Planned	Achievements/ Outcomes		
	A. Curricular				
	1. Bridge Course	24	20		
	2. Tests	84	58		
	3. Student Class Seminar	152	177		
	4. Career Guidance	14	03		
	5. Fest/Competitions	16	05		
	6. Assignments	179	203		
	7. Inter Class Exchange Programmes	55	43		
	8. Field/Industrial Visit	08	05		
	9. Student Research Activity	05	11		
	10. Outreach programmes	07	05		
	11. ICT Classes	421	350		
	12. Certificate Courses	09	10		
	13. Project Work	19	13		
	14. Guest lecture	37	23		
	15. Seminar/workshops	02	03		

B. Co-Curricular			
16.	Student council	05	05
17.	Cultural Association	04	02
18.	Arts Association	02	01
19.	Parent Teachers Association	02	01
20.	Alumni Association	02	03
21.	Career Counselling & Placement	05	04
22.	Research Guidance	02	----
23.	National Service Scheme	12	12
24.	Rovers and Rangers	04	04
25.	National Cadet Corps	04	02
26.	Women's Cell	02	04
27.	Physical Education	02	01
14.	Whether the AQAR was placed before statutory body? : Yes Name of the statutory body: Governing Council Date of meeting(s): 01.10.2018		
15.	Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? : No		
16.	Whether institutional data submitted to AISHE: Yes Year: 2017-18 Date of Submission: 15/03/2018		
17.	Does the Institution have Management Information System? : Yes To improve the efficiency of our institution towards administration the RoboVidya Software serves as a perfect solution. At present, the modules in practice are as follows, <ul style="list-style-type: none"> • Student Management • Staff Management • Admission of students • Issue of Certificate • College/University/Govt. fees • Students Attendance Management • Library Management Besides this Bio-Metric system and Teaching Staff Appraisal software is also being used in the institution		

CRITERION I – CURRICULAR ASPECTS

1.1	Curriculum Planning and Implementation
1.1.1	<p>Institution has the mechanism for well-planned curriculum delivery and documentation.</p> <p>Curriculum is a comprehensive plan for an Educational institution to offer improved man power to fulfil the rising needs of a dynamic society. The Curricular aspects are the mainstay of any Educational institutions.</p> <p>Curriculum designed by Mangalore University is implemented in the college and monitored by the Principal through various committees. In the college, Core, elective and optional subjects are offered as per university norms. The college offers 3 UG programs. There is limited scope of academic flexibility for general courses.</p> <p>At the beginning of the Academic year, departmental meetings are conducted and work is distributed among the faculties. The course contents and course outcome is published in the website for the information of the learners of each subject. Each subject faculty is instructed to prepare the teaching plan at the beginning of the academic Year. The teaching plan is recorded in the Work Diary of the concerned Teacher.</p> <p>The College has adopted the practice of conducting Bridge Course Test especially for the students admitted to first year degree courses. The student's performance in each subject is evaluated on the basis of class averages and they are classified into advanced and slow learners. Remedial coaching is offered to slow learners during the specified hour to achieve academic progress. As a part of effective curriculum delivery, ICT classes, Field/Industrial Visits, Outreach programmes, Project Work, Guest lecture methods are used. Periodical seminars are conducted and assignments on subject related topics are given to the Students. Besides these, the Student Faculty Programmes are also conducted in the College, in which the final year degree students are given the opportunity for delivering the lectures on subject related topics to their juniors. Fests/competitions are also arranged to improve the skills of the students.</p> <p>Holistic development of the students is the main purpose of curriculum. The college by providing value added courses and certificate courses for students to choose from according to their interest and inclinations contribute towards curriculum enrichment.</p> <p>After each internal assessment examinations and semester exams, the student's marks are recorded by the concerned subject faculty for review and analysis. From the result analysis, the entry level and exit level performance of the students is compared, which serves as the basis for evaluating teacher's contribution towards the academic progress of the students. The performance of the students is recorded in the mentoring book and it is</p>

	communicated to the parents during PTA meetings. Besides these, the College also actively involves in the process of collection of feedback, analysing it, and identifying and drawing the weak points to enhance the learning effectiveness.				
1.1.2	Certificate/ Diploma Courses introduced during the Academic year				
	Name of the certificate course	Name of the diploma course	Date of introduction and duration	Focus on Employability/ Entrepreneurship	Skill development
	1. Beautician	--	28/07/2017 (30Hrs)	Entrepreneurship	
	2. Tally ERP9 with Tally Education Pvt Ltd	--	28/07/2017 (45Hrs)	Employability	Accounting
	3. Communicative English	--	28/07/2017 (30 Hrs)	Employability	Communication
	4. Tourism	--	28/07/2017 (30 Hrs)	Employability/Entrepreneurship	Organizing Tours& Travels
1.2	Academic Flexibility				
1.2.1	New programmes / courses introduced during the academic year				
	Programme with code	Date of introduction	Course with code	Date of introduction	
	NIL				
1.2.2.	Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated colleges (if applicable) during the academic year.				
	Name of programmes and opting CBCS	UG	PG	Date of implementation of CBCS/Elective course system	UG PG
	NIL				
1.2.3	Students enrolled in Certificate/ Diploma Courses introduced during the year				
	No of Students:	Certificate:		Diploma Course	
	144	4		Nil	
1.3	Curriculum Enrichment				
1.3.1	Value added courses imparting transferable and life skills offered during the year				
	Value added courses	Date of introduction		Number of students enrolled	
	1.Effective public Speaking	28/07/2017		29	
	2.Home Management	28/07/2017		19	
	3.Yoga	28/07/2017		16	
	4.Consumer Education (MOU with D.K. District Federation of Consumer Organisation, Mangalore)	28/07/2017		26	
	5. Human Resource Development	28/07/2017		44	

1.3.2	Field Projects/internship undertaken during the Year				
	Project / Programme Title			No. of students enrolled for Field Projects/Internships	
	1. To study the food habits of youth with reference to Sri Dhavala College, Moodbidri.			05	
	2. To study the perception of students towards the rules and regulations of college with reference to Sri Dhavala College, Moodbidri.			05	
	3. To study the usage of mobile phones among the students with reference to Sri Dhavala College, Moodbidri.			05	
	4. To study the preference of students towards communication skills with reference to Sri Dhavala College, Moodbidri			05	
	5. To study the satisfactory level of students towards the facilities Provided by Sri Dhavala College, Moodbidri			05	
	6. To study the perception of students about extracurricular activities on personality development with reference to Sri Dhavala College, Moodbidri			05	
	7. To study the satisfactory level of hostilities with reference to Sri Dhavala College, ladies Hostel, Moodbidri			05	
	8. To study the satisfactory level of employees with reference to Sri Dhavala College, Moodbidri.			05	
	9. To study the impact of advertisement on buying behavior of consumer with reference to Sri Dhavala College, Moodbidri.			05	
	10. To study the perception of students about the present system of examination with reference to Sri Dhavala College, Moodbidri.			05	
	11. To study the satisfactory level of customers with reference to Navami, Moodbidri.			05	
1.4	Feedback System				
1.4.1	Whether structured feedback received from all the stakeholders.				
	1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
	Yes	Yes	Yes	Yes	Yes
1.4.2	<p>How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)</p> <p>Students: The responses of the students on teaching & learning, facilities are collected and evaluated through systematic random survey method through a structured questionnaire. The Survey is conducted once in a year, that is at the end of the academic year. Samples of 35 per cent of the students are selected for the survey. The head of the institution, while administering the questionnaire, briefs them about the importance of evaluation, assuring confidentiality of data collected while responding to teacher evaluation and asking them to be impartial in judgment. The collected data are properly analyzed. Regarding analysis of feedback on Teachers, percentage method was used. Likert type of scale is used to analyze feedback on curriculum and infrastructure. The survey results of teachers are communicated to individual teachers for improvement. The survey results on curriculum</p>				

and infrastructure are discussed in the staff council meeting and IQAC meetings and necessary actions were taken.

Parents: Parents' feedback was collected from the parents of 260 students. The Feedback was collected through a structured questionnaire during the month of January 2018. The responses on the questions were tabulated, analyzed and graded on the basis of scores obtained. The analysed feedbacks were discussed in the staff council meeting and IQAC meetings and necessary actions were taken.

In addition to the above, feedbacks from parents were also collected through informal method during the time of admission and PTA meetings.

Alumni: Alumni feedback on 16 aspects of curricular and co-curricular activities with a structured questionnaire was obtained from 196 old students on a random basis. The collected feedback was analyzed by using Likert type of scale. The analyzed feedbacks were discussed in the staff council meeting and IQAC meetings and necessary actions were taken.

In Addition to the above, informal feedback was collected during the executive committee meetings and the annual general body meetings.

Teachers: Teachers' feedback about the institution was collected through census method. The responses on 16 aspects were collected through a structured questionnaire during the month of February 2018. The responses on the questions were tabulated, analyzed and graded on the basis of scores obtained. The analyzed feedbacks were discussed in the staff council meeting and IQAC meetings and necessary actions were taken.

Employers: The employers of nearby localities were also asked to give feedback of their employees, who are from this college. Feedback was collected at the end of the academic year from 20 employers, through a structured questionnaire on 8 aspects, on a random survey method. Employer feedback was particularly to elicit response on the attainment of course outcomes and students' performance in job. The findings indicate that the employers were satisfied with the performance of our students.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1	Student Enrolment and Profile					
2.1.1	Demand Ratio during the year					
	Name of the Programme	Number of seats available		Number of applications Received		Students Enrolled
	B.A.	90		36		36
	B.COM.	155		136		136
	B.COM.(VOC)	40		40		40
	BBA	80		21		21
2.2	Catering to Student Diversity					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses	
2017-18	748	NIL	29	NIL	NIL	
2.3	Teaching - Learning Process					
2.3.1	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used	
29	29	Inflibnet , Smart Board & Internet access	06	01	Inflibnet , NPTEL	

2.3.2	<p>Students mentoring system available in the institution? Give details: Yes</p> <p style="text-align: center;">Mentoring system</p> <p>Every student will be under the care and guidance of a faculty who is appointed as his/her mentor/tutor. For each class there are two mentors, who will assist them in curricular and co-curricular activities. Mentorship programmes are offered to support students in programme completion, confidence building and transition into further study or employment. The mentor is maintaining a record book containing the personal information of the students, their progression and achievements.</p> <ol style="list-style-type: none"> 1. Holding meetings with the mentees after every internal examination to assess their performance. 2. Counselling with the mentees to understand their personal problems and academic problems; offering useful guidance and suggestions to address the problems. 3. Encouraging them to participate in co-curricular and extra- curricular competitions and activities. 4. Monitoring their progress and briefing the parents on various issues during the PTA meetings. 5. Monitoring their leave record and record of co-curricular and extra-curricular activities. 6. Dealing with the problems of indiscipline, if any 				
	Number of students enrolled in the institution	Number of fulltime teachers		Mentor: Mentee Ratio	
	748	29		27:1	
2.4	Teacher Profile and Quality				
2.4.1	Number of full time teachers appointed during the year				
	No. of sanctioned Positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
	31	31	NIL	31	01
2.4.2	Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
	Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
	NIL	NIL	NIL	NIL	

2.5	Evaluation Process and Reforms				
2.5.1	Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
	Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
	BA	BAS	2017-18	13/04/2018	05/06/2018
	B.COM	BCM	2017-18	13/04/2018	05/06/2018
	B.COM(VOC)	BCM	2017-18	13/04/2018	05/06/2018
	BBA	BBA	2017-18	13/04/2018	05/06/2018
2.5.2	<p>Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level</p> <p>Internal evaluation system</p> <p>In every semester two internal examinations are conducted out of which one is of one hour duration and the other one is of two hours duration. The first examination is conducted in the sixth week of the semester and the second exam is conducted in the twelfth week of the semester. The questions are asked in tune with the semester examination pattern.</p> <p>Internal examination is entrusted to a committee of two faculty members who are made responsible for the preparation of time table, allotment of invigilation duty and seating arrangements of students.</p> <p>Examination answer scripts are evaluated by the respective faculty and returned to the students within ten days from the date of completion of exams. On the basis of marks scored by the students in both the exams internal marks will be awarded.</p> <p>Besides examinations every teacher conducts oral tests and weekly tests to ensure students commitment towards study. Students are also judged on the basis of assignment, class seminar, student faculty programme etc.</p> <p>In addition to curricular evaluation, co-curricular evaluation is also made by holding Commerce fest, Management fest and Arts fest every year. Students actively take part in various competitions held in this connection.</p> <p>Certificate courses are the new reformation initiated in this year in order to develop various skills among the students. In these courses thirty hours of contact classes are conducted by resource persons invited from various institutions. At the end of the course evaluation is done to check the level of understanding by holding the examinations.</p>				
2.5.3	Academic calendar prepared and adhered for conduct of Examination and other related matters:				

College academic calendar

Every year college academic calendar is prepared in the beginning of the year. This work is assigned to a group of two faculty members who are responsible for making necessary changes in the calendar.

The calendar consists of page for student's personal memoranda, list of teaching and non-teaching staff members, academic and extra- curricular activities committees, list of mentors.

It also contains details about the general rules and regulations of the college, internal assessment examinations, college timings, attendance and leave, study tour, project work and declaration by the student.

Besides it contains the provisions governing the credit based semester schemes, fees regulation, scholarship and fee concessions, instructions to the parents and leave records of the students. Provision is also made to record the participation of students in various co-curricular activities such as Sports and games, NSS, Rovers and Rangers and cultural activities. This record is used as a basis for awarding attendance to the students who face the shortage of attendance on account of their participation in various activities.

The calendar consists of details about the dates of commencement and closure of the semester, last date for admission ,dates of commencement of internal examinations, list of local holidays, Govt.holidays , Dates of Parent –Teacher association meeting ,Traditional day ,College day, Old students day ,etc.

All the activities of the college are conducted according to the pre-determined dates. Only under inevitable circumstances dates are changed.

All the staff members and the students are issued with a copy of calendar at the beginning of the year. No notices are sent to staff members and students about any event or activity specified in the calendar.

The College Calendar is printed and Published in accordance with University Calendar of event and uploaded in the college website.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution Weblink: <http://sdc.smdjvs.edu.in/download-course-content-and-course-outcome/>

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
----------------	----------------	---	--	-----------------

	BAS	Bachelor of Arts	63	59	93.65
	BCM	Bachelor of Commerce	140	120	85.71
	BCM	Bachelor of Commerce (Vocational)	37	26	70.27
	BBA	Bachelor of Business Administration	22	09	40.90
2.7	Student Satisfaction Survey Web Link: http://sdc.smdjvs.edu.in/feedback-2017-2018/				

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1	Resource Mobilization for Research				
3.1.1	Research funds sanctioned and received from various agencies, industry and other organizations				
	Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
	Major projects	-	-	-	-
	Minor Projects	-	-	-	-
	Interdisciplinary Projects	-	-	-	-
	Industry sponsored Projects	-	-	-	-
	Projects sponsored by the University/ College	-	-	-	-
	Students Research Projects (other than compulsory by the College)	-	-	-	-
	International Projects Any other(Specify)	-	-	-	-
	Total	-	-	-	-
3.2	Innovation Eco system				
3.2.1	Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the year.				
	Title of Workshop/Seminar	Name of the Dept		Date(s)	
	--	--		--	
3.2.2	Awards for Innovation Institution/Teachers/Research Scholars/Students during the year				
	Title of the Innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
	--	--	--	--	--
3.2.3	No. of Incubation centre created, start-ups incubated on campus during the year				
	Incubation Centre	Name		Sponsored by	
	--	---		--	
	Name of the Start-up	Nature of Start-up		Date of commencement	
	---	---		--	
3.3	Research Publications and Awards				
3.3.1	Incentive to the teachers who receive recognition/awards				
	State	National		International	
	---	---		---	
3.3.2	Ph. Ds awarded during the year (applicable for PG College, Research Centre)				
	Name of the Department		No. of Ph. Ds Awarded		

	--			--			
3.3.3	Research Publications in the Journals notified on UGC website during the year						
	Department			No. of Publication		Average Impact Factor, if any	
	National			-		-	
	Inter national			-		-	
3.3.4	Books and Chapters in edited Volumes /Books published, and papers in National/ International Conference Proceedings per Teacher during the year						
	Department			No. of publications			
	--			--			
3.3.5	Bibliometrics of the publications during the last Academic year based on average citation Index in Scopus/ Web of Science or Pub Med/ Indian Citation Index.						
	Title of The Paper	Name of The author	Title of The journal	Year of Publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of Citations excluding self citations
	-	-	-	-	-	-	-
3.3.6	h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
	Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
	-	-	-	-	-	-	-
3.3.7	Faculty participation in Seminars/Conferences and Symposia during the year :						
	No. of Faculty			International Level	National level	State level	Local Level
	Attended Seminars/ Workshops			-	13	06	20
	Presented papers			-	02	-	-
	Resource Persons			-	-	-	-
3.4	Extension Activities						
3.4.1	Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
	Title of the Activities	Organizing unit/ agency/ collaborating agency		Number of teachers co-ordinated such activities		Number of students participated in such Activities	
	Visit to old age home	Youth Red Cross , Rovers and Rangers		4		93	
	Disaster management & training camp	Youth Red Cross		2		59	
	Blood Donation camp	Youth Red Cross, NCC, NSS		4		62	

	Cleaning awareness programme	NSS	2	30	
	N.S.S.Special camp	Gramapanchayat, Paladkha	2	100	
3.4.2	Awards and recognition received for extension activities from Government and other recognized bodies during the year				
	Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited	
	--	--	--	--	
3.4.3	Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the Year.				
	Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
	1.Swachh Pakshika	N.S.S,	Awareness Talk	01	31
	2.Swachh Moodbidrii	N.S.S & Rotary Club, Moodbidri	Vanamahotsava	01	31
3.5	Collaborations				
3.5.1	Number of Collaborative activities for research, faculty exchange, student exchange during the year				
	Nature of Activity	Participant	Source of financial support	Duration	
	-	-	-	-	
3.5.2	Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
	Nature of linkage	Title of the linkage	Name of the partnering institution / industry/ research lab with contact details	Duration (From-To)	Participant
	--	-	--	-	-
3.5.3	MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
	Organisation	Date of MoU signed	Purpose and Activities	Number of students Teachers participated under MoUs	
1.	D.K. District Federation of Consumer Organisation, Mangalore	04/08/2017	Certificate Course on Consumer Education	29	
2.	Mangalore Institute of Technology & Engineering	20/03/2018	Employability-Development of Communication Skill	50	
3.	Tally ERP9 – with Tally Education Pvt. Ltd	23/10/2017	Accounting	40	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1	Physical Facilities					
4.1.1	Budget allocation, excluding salary for infrastructure augmentation during the year					
	Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development		
	1. UGC : 15,43,500			Two class-rooms and a staff-room : 15,43,500 Renovation go ladies wash-room : 44,336		
	2. Management : 3,00,000			Two class-rooms and a staff-room ; 1,26,406		
	Total : 18,43,500			Total 17,14,242		
4.1.2	Details of augmentation in infrastructure facilities during the year					
	Facilities		Existing	Newly added		
	Campus area		05.05	-		
	Class rooms		15	02		
	Staff-room		04	01		
	Laboratories		01	-		
	Seminar Halls		03	-		
	Classrooms with LCD facilities		10	-		
	Classrooms with Wi-Fi/ LAN		-	-		
	Seminar halls with ICT facilities		02	-		
	Video Centre		-	-		
	No. of important equipments purchased (\geq 1-0 lakh) during the current year.		19	-		
	Value of the equipment purchased during the year (Rs. in Lakhs)		68.36	1.04		
	Others 1. Buildings		282.70	17.14		
	2. Furniture and Fittings		21.07	0.22		
4.2	Library as a Learning Resource					
4.2.1	Library is automated {Integrated Library Management System-ILMS }					
	Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation		
	Pinto soft	Partial	-	2009		
4.2.2	Library Services:					
		Existing		Newly added		Total
		No.	Value	No.	Value	No. Value
	Text Books	10286	1213014.4 4	19 2	27328.5 0	1047 8 1240342.94

	Reference Books	190	76879.33	03	1099.50	193	77978.83		
	e-Books								
	Journals	8	15069.00		-	8	13250.00		
	e-Journals	INFLIBNET	5750.00		5900.00	INFLIBNET	5900.00		
	Digital Database								
	CD & Video	23	2920.00			23	2920.00		
	Library automation	-	-	-	-	-	-		
	Weeding (Hard& Soft)	1996	88500.00	-	-	1996	88500.00		
	Others (General books)	7112	452034.05	86	9756.00	7198	461790.05		
4.3	IT Infrastructure								
4.3.1	Technology Up-gradation (overall)								
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
	Existing	42	01	-	-	07	04	1.5 - 2Mbps	13
	Added	01	01	-	-	-	-	15- 25 Mbps	01
	Total	43	02	-	-	07	04	As above	14
4.3.2	Bandwidth available of internet connection in the Institution (Leased line) : 15 - 25 Mbps (Broadband Connection)								
4.3.3	Facility for e-content								
	Name of the e-content development facility				Provide the link of the videos and media centre and recording facility				
	PDF Videos From NPTEL				http://sdc.smdjvs.edu.in/previous-year-question-papers				
4.3.4	E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc								
	Name of the teacher	Name of the module			Platform on which module is developed	Date of launching e – content			

4.4	Maintenance of Campus Infrastructure			
4.4.1	Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
	Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
	10,71,000	11,52,594	Rs. 18,43,500	Rs. 17,14,242
4.4.2	<p>Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc (information to be available in institutional Website, provide link)</p> <p>The policy related to infrastructure is framed by the Management keeping in view the number of students, addition of programmes and changing methods of teaching and learning. The infrastructure facilities are added and upgraded from time to time according to the needs of the institution. In this connection, the Management has provided the following infrastructural facilities:</p> <ul style="list-style-type: none"> • Spacious office, staff-rooms. • Adequate number of classrooms. • Conference Hall/Audio-Visual room to conduct seminars/conferences. • Installation of modern methods of teaching (ICT) in the class-rooms. • Full-fledged library. • Multipurpose Hall for cultural activities and indoor games. • Computer Lab with LAN facility. • Construction of Canteen and Ladies hostel within the campus. • Additional staff-rooms/wash-rooms for boys and girls. • College ground. <p>Details about the facilities available</p> <ul style="list-style-type: none"> • The college has sufficient physical infrastructure to run the existing academic programmes. • There are 15 well-ventilated class rooms with furniture, blackboard, lighting, fan etc. • Ten class-rooms are provided with Interactive Boards for audio-visual presentations. • A fully equipped Computer Lab with 44 computers, 2 printers, UPS, internet facility and other accessories. • The college has a Library with INFLIBNET facility, sufficient number of Text books, reference books and journals with reading-room facility. It is fully furnished with 			

internet facility and Xerox facility. Book bank facility is available to the students in the library.

- Sufficient number of notice boards is provided to display notices and information related to curricular and co-curricular activities.
- Four staff rooms with computer facility are located close to the classrooms for free and ready access of the students to the faculty.
- The college has a well equipped Conference Hall and Audio Visual Room with LCD projector and OHP facility which is used for organizing academic programmes/conferences/seminars.
- Two generators/ UPS facility supports the Computer Lab, class-rooms and the office.
- Separate wash-room facility for gents, two wash-rooms for ladies and Ladies' rest room are provided.
- The institution has a spacious multi-purpose hall with audio system and seating capacity of 750 which is used for academic as well as co-curricular activities.
- There is a play ground in front of the college, with sufficient space for conducting various games like volley-ball, throw-ball, net-ball, foot-ball, badminton etc.
- The institution has a well equipped Gymnasium with multi gym and weight lifting equipments.
- Indoor shuttle badminton court and facilities to play table tennis, carom, chess etc. are provided.
- Adequate sports materials are maintained in the college for conducting sports and games.
- Separate play ground with 200mts. track is maintained by the college Management and is used by all the institutions under the Management for Cricket and Athletics.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1	Student Support					
5.1.1	Scholarships and Financial Support					
		Name /Title of the Scheme	Number of Students	Amount in Rupees		
	Financial support from institution	Management	127	11,35,000		
	Financial support from other sources					
	National	SC and ST Scholarship	85	2,95,630		
	National	Incentives to the Minority students	22	88,000		
	State	Sanchi Honnamma	43	86,000		
	National	MHRD	3	30,000		
	Company	SitharmaJindal	27	1,43,100		
	State	Post Metric	224	7,76,740		
	State	Beedi Scholarship	191	5,73,000		
	International	---	---	---		
5.1.2	Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
	Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved		
	Yoga and Meditation	17/7/2017	20	Mr. Balakrishna Yoga Teacher Moodbidri		
	Soft Skill	2017	304	College Career Guidance cell		
	Bridge Course	2017	233	Faculties		
5.1.3	Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
	Year	Name of the scheme	No. of benefited students by Guidance for competitive examination	No. benefited students by career Counselling activities	No. of students who have passed in the competitive exam	No. of students placed
	2017	Civil Service	30	--	--	--

	2017	Job Fair at Yenopoya College, Mangalore.	10	--	--	--
	2017	Career Opportunity	--	201	--	--
	2018	How to face interview	--	264	--	--
5.1.4	Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
	Total grievances received		No. of grievances redressed		Average number of days for Grievance Redressal	
	4		4		15 Days	
5.2	Student Progression					
5.2.1	Details of campus placement during the year					
	On Campus			Off Campus		
	Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
	Bharat Auto Cars Pvt. Ltd.	50	Nil	Yenopoya college Balmata, Mangalore	10	Nil
	Eureka Forbes Pvt. Ltd.	60	11	SDM College, Ujire	4	Nil
5.2.2	Student progression to higher education in percentage during the year : 7.80%(47/264)					
	Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
	2017-18	3	BBM	Management	MITE, Mijar	MBA
		3	BCOM	Commerce	Alva's College Moodbidri	MBA
		11	BCOM	Commerce	MITE ,Mijar	MBA
		1	BA	Arts	St. Mary's College Shirva	MSW
		1	BCOM	Commerce	SDM College Ujire	MSW
		2	BCOM	Commerce	APTEC MANGALORE	Aviation & Hospitality Diploma
		12	BCOM	Commerce	MPM College Karkala	M.COM
		4	BCOM	Commerce	Alva's College, Moodbidri	MCOM
		1	BCOM	Commerce	Mangalore University, Konaje.	MCOM
		1	BCOM	Commerce	First Grade College Vamadapadavu	MCOM

		1	BCOM	Commerce	Sahyadri College, Shivamoga	MCOM	
		1	BCOM	Commerce	Bhuvanendra College, Karkala	MCOM	
		1	BCOM	Commerce	St.Mary's College, Shirva	MCOM	
		1	BA	Arts	Mangalore University	M.A (English)	
		1	BA	Arts	Mangalore University	M.A (History)	
		1	BA	Arts	S.D.M. Law College Mangalore	LLB	
		1	BA	Arts	K.V.G. Law College,Sullia	LLB	
		1	BCOM	Computer Application	NITTE College Karkal	MCA	
5.2.3	Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)						
	Items	No. of Students selected Qualifying		Registration number/roll number for the exam			
	NET	Nil		Nil			
	SET	Nil		Nil			
	SLET	Nil		Nil			
	GATE	Nil		Nil			
	GMAT	Nil		Nil			
	CAT	Nil		Nil			
	GRE	NIL		NIL			
	TOFEL	Nil		Nil			
	Civil Services	Nil		Nil			
	State Govt Services	Nil		Nil			
	Any other	Nil		Nil			
5.2.4	Sports and cultural activities/competitions organised at the institution level during the year						
	Activity	Level		Participants			
	Nil	Nil		Nil			
5.3	Student Participation and Activities						
5.3.1	Number of awards/medals for outstanding performance in sports / cultural activities at national/international level (award for a team event should be counted as one)						
	Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the Student
	2017	Silver	National	Hammer Throw		CB1702	Amreen

	2017	Bronze	National	Indian Karate	---	BB1609	Sahana Acharya
	2018	Gold	International	Karate	---	CB1761	Suparashwa Komba
	2017	Silver	National	Karate	---	CB1761	Suparashwa Komba
	2017	Silver	National	Indian Karate	---	BB1609	Sahana Acharya
	2017	Gold	National	Western Karate	---	CB1761	Suparashwa Komba
	2017	Gold	National	Net Ball	---	CB1756	Shriraksha Shetty
	2017	Gold	National	Net Ball	---	CA1523	Prajwal
	2017	Gold	State	Hammer Throw	---	CB1702	Amreen
	2017	Silver	State	Indian Karate	---	BB1609	SahanaAcharya
5.3.2	<p>Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution</p> <p>In our institution the members of student's council are elected through democratic manner. We have a President, Vice President, secretary, Joint Secretary, Fine Arts secretary, Fine Arts joint secretary and class representatives. The representatives for these posts are directly elected by the students. There are five cells/association like Arts Association, Commerce & Management Association, Human right Association, Heritage Club, Magazine Committee, functioning in the college and the students are nominated as Secretary and Joint Secretary. The IQAC of the college is also represented by the student. All these Associations regularly hold the programmes throughout the year.</p>						
5.4	Alumni Engagement						
5.4.1	<p>Whether the institution has registered Alumni Association? Yes/No, if yes give details</p> <p>--No--</p> <p>Alumni Association established on 3.3.2002. Not yet registered.</p>						
5.4.2	No. of enrolled Alumni: 74 Life members & all the outgoing students are annual Members.						
5.4.3	Alumni contribution during the year (in Rupees) : Rs. 22,450-00						
5.4.4	Meetings/activities organized by Alumni Association:						
	No. of Meetings held: 2 (on 07/01/2018 and 11/02/2018)						
	<p>No. of Activities held: 3</p> <ul style="list-style-type: none"> • Sports and games Competition on 11/02/2018 • Annual Alumni Day celebration on 11/02/2018 • Guest Lecture Programme on 19/02/2018 						

CRITIRIAN VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1	State the Vision and Mission of the institution
	<p style="text-align: center;">VISION</p> <p>To effect a harmonious development of the physical, intellectual, moral and emotional life of students to enable them to face the challenges of life</p> <p style="text-align: center;">MISSION</p> <p>To foster a unique intellectual environment where the youth not only imbibes knowledge but also cultivates the right interests, attitudes and values. To promote a sense of responsibility towards society by inculcating a philosophy of life based on love, compassion and understanding</p>
6.1.1.	<p>Mention two practices of Decentralization and participative management during the last year.</p> <p>Staff Council: The staff Council is a democratic body where the academic matters of the college are debated and discussed at length and decisions taken. The main activities of the staff council are the following:</p> <ul style="list-style-type: none">• Plan the academic activities of the college and monitor its execution.• Plan the co-curricular and extra-curricular activities of the college according to the need of the hour.• Evaluation of the academic, co-curricular and extra-curricular activities of the college from time to time.• Constituting the various committees and effecting modification on the basis of the suggestion given by the members of the council.• Preparation of the academic calendar, college examination schedule and preparing the rules and regulations related to maintenance of the discipline in the campus.• Functioning as Grievance Redressal Cell for its members. <p>Students' Council: Students' Council has been in existence in the college since its inception. Students of the final year who have cleared all the lower exams are eligible to contest for the various posts. Elections are held for the posts of President, Vice-President, Secretary, and Joint Secretary and Secretary and Joint secretary of Fine Arts Association, Arts Association and Commerce & Management Association. The main purpose of the student council are as follows:</p> <ul style="list-style-type: none">• To develop leadership qualities in students.• To create a democratic environment on the campus.• To encourage students to be involved in curricular and co-curricular activities

6.1.2.	Does the institution have a Management Information System: Yes
6.2.	Strategy Development and Deployment
6.2.1.	<p>Curriculum Development</p> <ul style="list-style-type: none"> • Faculty members of the college are actively participating in the curriculum framed by the University. • Faculty members contribute their ideas in the subject workshops • Members of BOS from the college offer suggestions about syllabus revision • Up-gradation of modules for value added/certificate courses
	<p>Teaching and learning</p> <ul style="list-style-type: none"> • Classroom Seminars/presentations/Group discussions/Debate • Arts fest • Commerce Fest • Project work • Class-test • Assignments • Use of ICT in teaching • Bridge Course • Remedial classes • Guest lectures • Industrial/field visit • Field Survey • Inter class exchange programme
	<p>Examination and Evaluation</p> <ul style="list-style-type: none"> • Conducting examinations according to University guidelines • Two Internal Examinations per semester to evaluate progress in curricular aspects. • Participation in Co-curricular/ extra-curricular activities made compulsory to award the credit
	<p>Research and Development</p> <ul style="list-style-type: none"> • Research Committee was formed to encourage research. • Researchers are deputed to Seminars/workshops. • During the year, 3 faculty members are pursuing Ph.D. work
	<p>Library, ICT and physical infrastructure / instrumentation</p> <ul style="list-style-type: none"> • Access to E-Journals through INFLIBNET. • Facility of Audio-visual room and conference hall. • Interactive Board facility in 7 class-rooms, Audio-visual room, Conference Hall and Computer Lab. • Computer lab with internet facility to staff and students • Facility of computers in the staff room • Internet facility to all the departments.
	<p>Human Resource Management</p> <ul style="list-style-type: none"> • Student Counselling and Guidance. • Leadership Training.

	<ul style="list-style-type: none"> • Yoga/Spiritual Camp. • Training camp for sports and games. • Training camp for Extra-curricular activities. • Deputation of staff/students for seminars and workshops. • Workshops on competitive examinations 										
	<p>Industry Interaction / Collaboration</p> <ul style="list-style-type: none"> • Industrial visit/study tour by the students • Ancient History and Archaeology department in collaboration with Museums and Heritage, Govt. of Karnataka organized various programmes on protection of heritage. • Economics Department in collaboration with D.K. District consumer organisation ,Mangalore organized Certificate course on consumer education • Commerce and Management Department entered into MOU with M.B.A. Department, Mangalore Institute of Technology and Engineering ,Moodbidri to organize soft skill programmes. • Commerce and Management Department entered into MOU with Tally Education Pvt. Ltd., Bangalore to organize certificate course on Tally ERP 9. 										
	<p>Admission of Students</p> <ul style="list-style-type: none"> • Distribution of brochures by visiting the various Pre University Colleges. • Advertisement in News papers. • Screening of applications. • Display of Final list on the college Notice Board. • Personal Interview along with Patents/Guardians 										
6.2.2	<p>Implementation of e-governance in areas of operations: -</p> <ul style="list-style-type: none"> • Planning and Development : - Nil- • Administration :- Nil- • Finance and accounts :- Nil- • Student Admission and Support:-Robo Vidya Software is used for admission purpose. • Examination:-Internal assessment marks and Semester examination form of each student are sent to the Mangalore University through online. A Hall ticket of the students sent by the University is downloaded from the University website 										
6.3	Faculty Empowerment Strategies:										
6.3.1	<p>Teachers provided with financial support to attend conferences/Workshops and towards membership fee of professional bodies during the year.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Name of teacher</th> <th>Name of conference/workshop attended for which financial support provided</th> <th>Name of the professional body for which membership fee is provided</th> <th>Amount of support</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>Sri Santhosh</td> <td>Life Skill Training workshop</td> <td>-</td> <td>1000</td> </tr> </tbody> </table>	Year	Name of teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	2017-18	Sri Santhosh	Life Skill Training workshop	-	1000
Year	Name of teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support							
2017-18	Sri Santhosh	Life Skill Training workshop	-	1000							

	“	Smt. Mallika.	Prachina Kannada SahityadaNeleyalli Karnataka IthihasadaMaruVyakyana and Language Literature and Culture	-	100	
	“	Ms. Kusuma	Repositioning Quality Culture in Higher EducationConcern&Challenges	-	100	
	“	Smt. Sukanya	BharatiyaVagmayamelkyamat. Global Language Hindi an initiative	-	150	
	“	Sri RoshanD’Souza	Language Literature and Culture	-	100	
	“	Sri Sudeesh	Prachina Kannada SahityadaNeleyalli Karnataka IthihasadaMaruVyakyana	100		
	“	Sri Sooraj	Repositioning Quality Culture in Higher Education:Concern& Challenges Teaching and learningEconomics	200		
6.3.2	Number of professional development/ administrative training programmes organised by the collegefor teaching and non- teaching staff during the year.					
	Year	Title of the professional development program organised for teaching staff	Title of the administrative training programe organised for non-teaching staff	Date (from-to)	Number of participants (teaching staff)	No. of participant(n on-teaching staff)
	2017-18	“Brand Building &Development of Research Culture among the Staff and Students” by Dr.Sudhir Raj K.Professor, Justice K.S.Hegde Institute of Management, NMAMIT, Nitte	NIL	19/10/17	32	NIL
6.3.3	No. of teachers attending professional development programmes (Orientation programme, Refresher Course, Short Term Course, Faculty Development Programme during the year)					
	Title of the professional development program		No. of teachers attended	Date and duration(from-to)		
	---		-	-		
6.3.4	Faculty and staff recruitment (No. of permanent/Fulltime recruitment)					
	Teaching		Non Teaching			
	Permanent	Fulltime	Permanent	Fulltime/Temporary		

	----	03	01	01
6.3.5	Welfare scheme for:			
	Teaching:	<ol style="list-style-type: none"> 1. Contributions to P.F. 2. ESI benefits 3. Subsidized accommodation for staff 4. Fee concession for the children of staff members 5. Staff-club provides loan facilities 		
	Non teaching:	<ol style="list-style-type: none"> 1. Contributions to P.F. 2. ESI benefits 3. Subsidized accommodation for staff 4. Fee concession for the children of staff members 5. Staff-club provides loan facilities 		
	Students:	<ol style="list-style-type: none"> 1. Subsidized mid-day meal 2. Fee Concession 3. Cash prize for meritorious students. 4. Sports kit to the sports participants. 5. Book bank facility to the meritorious students 		
6.4	Financial management and Resource Mobilization			
6.4.1:	Institution conducts internal and external audit regularly:			
	<p>Budget is prepared by the Principal in the beginning of the academic year and placed before the IQAC for approval. Our college conducts external and internal audit at the end of the year which is conducted by Chartered Accountant. If necessary, the suggestions for improvement will be provided to college office staffs.</p> <p>The accounts officer of the Department of Collegiate Education visits the college and checks the books of accounts at regular intervals. Certified statements are submitted to the funding /regulatory agencies regularly.</p> <p>Audit objection: There were no major audit objections.</p>			
6.4.2	Funds/ Grants received from management, non government bodies, individuals, philanthropies during the year.			
	Name of the non govt. funding agencies/individuals	Funds/grants received in Rs.	Purpose	
	Management	3,00,000	Class room construction	
	Management	25,000	Sports and games	
	Management	2,97,000	Affiliation fees to university	
	Management	10,100	Seminar/Conference	
	Management	87,614	Battery for UPS/printer/Maintenance	
	Donors/Alumni/Student	1,41,038	Midday meal	

	donations			
	Alumni	22,450	Alumni Day	
	Staff	2,120	Donation for prizes	
6.5	Internal Quality Assurance System			
6.5.1	Whether Academic and Administrative Audit (AAA) has been done?			
	Audit Type	External		Internal
		Yes/No	Agency	Yes/No Authority
	Academic	Yes	Affiliation Committee	Yes IQAC
	Administrative	Yes	Departmental Audit	Yes Management and Principal
6.5.2	<p>Activities and support from the Parent -Teacher Association:</p> <ol style="list-style-type: none"> 1. Contribution/donation to mid-day meal scheme 2. Prizes /Reward to outstanding and meritorious students 3. Meeting of parents and teachers, twice in a year, to evaluate progress of students which positively influenced the student performance. 4. PTA meeting was held on 30th August 2017 under the chairmanship of the PTA President Sri VasudevaKamath. A special lecture was conducted on the occasion. Sri Rajendra Bhat, Karkala was the resource person. 			
6.5.3	<p>Development programmes for support staff:</p> <p>Deputation to seminar/workshops related to office management/ administration:</p> <p style="text-align: center;">Nil</p>			
6.5.4	<p>Post Accreditation initiative(s) (mention at least three)</p> <ul style="list-style-type: none"> • Composition of IQAC as per NAAC Guidelines and regular meetings. • Introduction of certificate/add on courses. • Feedback from all stakeholders are collected and analysed • Strengthening of mentoring system. • More use of ICT and Internet facilities. • Data analysis on students learning outcomes. • MOU with institutions on certificate courses. • Department plan of action on teaching and learning. • Remedial classes for slow and advanced learners. • Establishment of Language Lab. 			
6.5.5	a. Submission of data for AISHE Portal:	Yes		
	b. Participation in NIRF:	No		

	c. ISO Certification	No			
	d. NBA or any other quality audit :	No			
6.5.6.	Number of quality initiatives undertaken during the year :				
	Year	Name of quality initiative by IQAC	Date of conducting activity	Duration	No. of participants
	2017-2018	Leadership Training Program	20-08-2017	1 day	55
		Reading promotes individual development	21-09-2017	2Hrs	50
		Youth and Media	20-09-2017	2 Hrs	100
		NSS special Camp	18-11-2017	7 Days	53
		Value Education	27-09-2017	2 Hrs	53
		RathnakaravarniyaBharathesha Vaibhava	23-09-2017	1 day	128
		GST	13-07-2017	2 Hrs	155
		Reforms in Indirect Taxes with reference to GST	10-08-2017	3 Hrs	138
		SPARKLE-Commerce &Management Fest	06-09-2017	1 Day	100
		Domestic Acts	16-12-2017	2 Hr	30
		Methods and Practices of Excavation	27-09-2017	1 Hr	58
		Multimedia and Graphics Design	21-08-2017	Half day	40

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1	Institutional Values and Social Responsibilities						
7.1.1	Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
	Title of the programme	Period (from-to)	Participants				
			Female	Male			
	Present status of the women	08-03-18 2:30 P.M TO 4 P.M.	150		---		
	Health and Safety Awareness	04-07-2017 2:30 P.M TO 4 P.M	160		---		
	Adolescence and Food Practice	05-03-2018 2:30 P.M TO 4 P.M	150		---		
7.1.2	Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources 1. 700liters and 500liters, 2 units solar water heater (Ladies hostels). 2. Roof top solar system connected to UPS of college offices (1 KV) 3. Use of CFL and LED Bulbs and LED Tube lights						
7.1.3	Differently abled (Divyangjan) friendliness: - We have provision for differently abled students so far no differently abled students in our college.						
	Items Facilities	Yes/No	No. of Beneficiaries				
	Physical facilities	No	NIL				
	Provision for lift	No	NIL				
	Ramp/ Rails	Yes	NIL				
	Braille Software/facilities	No	NIL				
	Rest Rooms	Yes	NIL				
	Scribes for examination	Yes	NIL				
	Special skill development for differently abled students	No	NIL				
	Any other similar facility	No	NIL				
7.1.4	Inclusion and Situatedness Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
	Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

	Nil		
7.1.5	Human Values and Professional Ethics		
	Code of conduct (handbooks) for various stakeholders		
	Title	Date of Publication	Follow up (maximum 100 words each)
	Service Rule to the Management Staff	15 th June 2017	Service rules framed by the management to the management staff: - All employees shall maintain discipline. All employees of the teaching and non teaching cadre shall discharge their work diligently as assigned to them by institution/ management from time to time.
	College Calendar	1 st June 2017	Code of conduct an integral part of education is of prime importance in this college. Hence students are informed to strictly adhere to the rules and regulation of the college.
7.1.6	Activities conducted for promotion of universal Values and Ethics		
	Activity	Duration (from-----to-----)	Number of participants
	General Assembly is conducted for all the students once in a week.	15 minutes -----9:10 A.M. to 9:25 A.M.	All the students.
	Value Education conducted in every classes	15 minutes --- 9:30 A.M. to 9:45 A.M.	All the students.
7.1.7	Initiatives taken by the institution to make the campus eco-friendly (at least five)		
	<ol style="list-style-type: none"> 1. Weekend campus cleaning programme by students 2. Growing trees in the campus 3. Use of LED Bulbs. 4. Use of Solar energy for lighting and water heating. 5. Water Harvesting 		
7.2	Best Practices: <ol style="list-style-type: none"> 1. Midday Meal 2. Fund Raising Programme Web link: http://sdc.smdjvs.edu.in/best-practices-2017-2018/		

7.3

Institutional Distinctiveness:

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Web Link: <http://sdc.smdjvs.edu.in/performance-2017-18/>

The performance of the institution in one area distinctive to its vision, priority and thrust as follows:

The vision of our college is “To effect a harmonious development of the physical, intellectual, moral and emotional life of students to enable them to face the challenges of life in a progressively competitive society”. Under this vision there is also institution’s mission: to foster a unique intellectual environment where the youth not only imbibes knowledge but also cultivates the right interests, attitudes and values and to promote a sense of responsibility towards society by inculcating a philosophy of life based on love, compassion and understanding.

The college has started various certificate courses i.e. Consumer Education, Human Resource Management, Tally, Home management, Yoga, Tourism, Effective public speech, Communicative English, Beautician Course. Certificate courses provide principal learning in a specialized field, intended to lead students directly to a job or prepare them for higher study. Consumer education offers students more knowledge and skills; it promotes critical thinking, problem solving, and action. The department of Economics and co-operation organised a certificate course on Consumer Education in collaboration with D.K. District Federation of Consumer Organisation, Mangalore. Department of commerce and management organised certificate course on Tally ERP.9 Department of English organised certificate course on Communicative English. Department of foundation course organised certificate course on Human Resource Management. Department of Hindi organised certificate course on Beautician. Department of Physical Education organised certificate course on Yoga. Department of Sociology organised certificate course on Home management and Department of Ancient History and Archaeology organised certificate course on Tourism. Department of Kannada organised certificate course on Effective public speech for final year students of our college. Students got its benefit by their active participation. It benefits the students to develop communication skills which lead them to face interview successfully in future.

Department of commerce and management introduced Departmental Wall Magazine titled “VIBHAVA” .The students and faculty members contribute articles, photographs etc related to the day to day developments in the field of commerce and management. This gives the right platform for the students to display their skills and knowledge.

	Our college conducts various extracurricular activities i.e. NSS, NCC, Red Cross, Rovers and Rangers, Sports, Fine arts. These activities help in the development of the physical, intellectual, moral and emotional life of students to enable them to face the challenges of life in a progressively competitive society.		
8	Future Plans of action for next academic year		
	I. Curricular		
	Sl. No	Activity	Total
	1	Bridge course	27
	2	Tests	89
	3	Student Seminars	227
	4	Assignments	242
	5	Group Discussions	53
	6	Project work	19
	7	Student faculty	63
	8	Fest/competitions	12
	9	ICT Classes	244
	10	Field/ Industrial visit	07
	11	Student Research Activity	02
	12	Outreach Programme	09
	13	Guest lecture	35
	14	Career guidance	13
	15	Certificate Courses	09
	16	State Level Seminars/Conferences	02
	17	Half day training programme, Language Lab Class	01
	II. Co-curricular		
	Sl. No.	Type of Programme	Number
	1	Students Council	5
	2	Cultural Association	4
	3	Arts Association	2
	4	Parent Teachers Association	2
	5	Alumni Association	2
	6	Career Counselling & Placement	5
	7	Research Guidance	2
	8	National Service Scheme	12
	9	Rovers and Rangers	4
	10	National Cadet Corps	4
	11	Women's Cell	2
	12	Physical Education	2

Name: Sudarshan kumar
Associate Professor,
Department of Economics & Co-operation

Name: Raveesh Kumar M
Principal
Sri Dhavala College, Moodbidri

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC