



SRI DHAVALA COLLEGE

Moodbidri -574 227, D.K. District, Karnataka State

(Affiliated to Mangalore University)

Ph.:08258-236243, 239362 fax: 08258-239859,

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ANNUAL QUALITY ASSURANCE REPORT (AQAR) YEAR: 2013-14, OF IQAC

Submitted to

***NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)
BANGALORE***

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

SRI DHAVALA COLLEGE

1.2 Address Line 1

JAIN PET

Address Line 2

DAKSHINA KANNADA DISTRICT

City/Town

MOODBIDRI

State

KARNATAKA

Pin Code

574227

Institution e-mail address

sridhavala1@yahoo.co.in

Contact Nos.

08258-236243, 239859

Name of the Head of the Institution:

RAVEESH KUMAR M

Tel. No. with STD Code:

08258-239362 (R)

Mobile:

9902204890

Name of the IQAC Co-ordinator:

VASUDEVA BHAT M

Mobile:

9449546577

Sridhavala1@yahoo.co.in

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

Not applicable

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/53/RAR/30 dated 04.09.2010

1.5 Website address:

www.smdjvs.edu.in www.dhavalacollege.com

Web-link of the AQAR:

www.smdjvs.edu.in/aqar2013-14

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71	2004	2009
2	2 nd Cycle	B	2.43	2010	2015
3	3 rd Cycle	0	0	0	0
4	4 th Cycle	0	0	0	0

1.7 Date of Establishment of IQAC : DD/MM/YYYY

29.11.2004

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR_2009-10____(13/11/2010)
- ii. AQAR_2010-11____(17/11/2011)
- iii. AQAR_2011-12____(28/09/2012)
- iv. AQAR_2012-13____(30/09/2013)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

MANGALORE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="0-"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>		
2.3 No. of students	<input type="text" value="00"/>		
2.4 No. of Management representatives	<input type="text" value="02"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>		
2.8 No. of other External Experts	<input type="text" value="00"/>		
2.9 Total No. of members	<input type="text" value="13"/>		
2.10 No. of IQAC meetings held	<input type="text" value="04"/>		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="19"/>	Faculty	<input type="text" value="07"/>
Non-Teaching Staff	<input type="text" value="2"/>	Student	<input type="text" value="2"/>
		Alumni	<input type="text" value="2"/>
		Others (PTA)	<input type="text" value="6"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- National Seminar on “Implications of Common Syllabus”
- State Level Seminar on” Enlightening, Educating and Empowering the Youth by Spiritual Life of Swami Vivekananda”
- University Level One Day workshop on the Historical and Cultural Heritage of Tuluva
- Eco Festival- Competitions in Essay writing, Written & Oral Quiz and Elocution for Arts students of Mangalore University Level degree colleges.

INSTITUTIONAL LEVEL:

- A talk cum exhibition on evaluation of Technology.
- Workshop on Water harvesting.
- Special talk on “Dairying”
- One Day workshop on “Save Historical Monument”.
- “Orientation and Training on Entrance Examination for Professional Courses”
- International Peace Day- a guest lecture on “Gandhian thoughts”.
- Leadership Training Programme for student representatives and Student Union office-bearers.
- Orientation programme on Skill development
- Guest lecture on “Critical analysis of Indian Traditions”.
- Guest Lecture on “Tips towards better personality”.
- Internet awareness programme.
- “Samwada Programme” with noted writer Dr. Kamala Hampana.
- Guest Lecture on “Changes in the Domestic Values”.
- Guest Lecture on Chartered Accountant Course.
- A special lecture on “Socialism”
- Guest lecture on “Tughlaq”, a text prescribed by Mangalore University
- A talk on “Recent trends in Banking and Job opportunities in the Banking sector”.
- An informative and quiz programme on “Drive Safe”.
- Guest Lecture on “Opening of Savings Bank Account”.
- Guest Lecture on “Modern Banking Practices”.
- Talk on “Adulterated Food- Filthy Body”.
- Three days’ “Internet World” training program for high school students.
- Guest Lecture on “Stress Management”.

2.14 Significant Activities and contributions made by IQAC

- Planning the activities of departments and associations at the beginning of the year.
- Monitoring the progress throughout the year.
- Advising the department/associations in executing the planned programmes.
- Recording the activities held during the year.
- Suggesting measures to improve the programmes/activities to reach more number of students and to get better outcome.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. National Seminars - 2	1. National Seminars - 1
2. Guest Lectures by experts – 15	2. Guest Lectures by experts - 26
3. Visits to Banks/Industries/places of Historical Importance/Old age- Homes and Biological and Zoological garden	3. Visits to Banks/Industries/places of Historical Importance/Old age- Homes and Biological and Zoological garden-3
4. Extension activities	4. Extension activities- 8
5. Orientation for students - 2	5. Orientation for students-2
6. Inter-departmental activities-5	6. Inter-departmental activities-9
7. Workshops - 1	7. Workshops-1
8. Project works by the students	8. Project works by the students-4
9. Short term Certificate courses -2	9. Short term Certificate courses-1
10. Inter-collegiate Programmes/ Activities - 4	10. Inter-collegiate Programmes/Activities-3
11. Inter-institutional collaborative Programmes	11. Inter-institutional collaborative Programmes-8
12. Internal Assessment tests – 2 per semester	12. Internal Assessment tests – 2 per semester

Academic Calendar of the year as Annexure: Annexure I (Page no.)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Their suggestions are incorporated in the report

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	4	-	2	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	1
Others	-	-	-	2
Total	4	-	2	3
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Curriculum has been revised by the University, during the year for the following Courses:

- III BA Economics/ I BA Sociology
- Hindi for II BA and II BCOM
- All subjects of II BBM
- ENGLISH Language

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	--	11	--	8

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	-	8	-	8	0-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	9	24	4
Presented papers	4	2	-
Resource Persons	-	-	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of audio-visual techniques.
- Learning the subject in multiple ways.
- Remedial classes and bridge courses for slow learners.
- Providing model question papers and question bank to the students.

2.7 Total No. of actual teaching days during this academic year

160

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NO

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3

-

-

2.10 Average percentage of attendance of students

92.25

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	71	5.63	12.68	39.44	5.63	63.38
BCOM	89	23.60	40.45	13.48	--	77.52
BBM	71	9.86	19.72	21.13	7.04	57.75
BCA	11	27.27	45.45	--	--	72.72

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Preparation of Annual action plan.

- Departmental meeting to implement and monitor the implementation of action plan.
- Staff meetings to monitor the progress of action plan.
- Calendar of curricular and co-curricular events.
- Work diary containing teaching plan and execution.
- Conducting two internal examinations per semester to help the students to progress academically.
- Academic advisor of each class evaluates the progress of students in his class.
- Cumulative record of each student is maintained to record the progress.
- Parent-teacher meetings at regular intervals help to evaluate the progress of the students.

2.13 Initiatives undertaken towards faculty development: Yes

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	8
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	11
Others (Seminars/Conferences)	19

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	3	-	2
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research Committee is in existence to promote research activities.
- Financial incentives by the Management to the faculty involved in research.
- Deputation of faculty to participate in research related seminars/workshops.
- Leave facility to faculty on research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	1	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-

Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

□

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	1	1	
Sponsoring agencies		UGC	UGC	DEPT. OF ARCHAEOLOGY, MUSEUMS AND HERITAGE GOVT. OF KARNATAKA	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="2"/>		
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="8"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Vanamahotsava programme
2. Blood Donation Campaign
3. Free medical Camp at D.K.H. Primary School, Peribettu
4. Three days "Internet World" training program for high school students
5. Cleaning of the Historical Monument by the students
6. Participation in Blood Donation campaign and Blood Donation Camp
7. Donation of Wheel-chair to Handicapped
8. Cleaning of Campus of D.K.H. Primary School, Peribettu
9. Ground Leveling of D.K.H. Primary School, Peribettu
10. Jatha and a human chain' to create "Voting Awareness"

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.05 acres	-	Management	5.05 acres
Class rooms	12	2	UGC Management	14
Laboratories	1	-	Management	1
Seminar Halls	2	-	Management	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others 1. Building construction (in lakhs) 2.Furniture & fittings/books/journals (in lakhs)	---	37.10 5.11	UGC/ Management/ Donation	42.21

4.2 Computerization of administration and library

1. Office and administrative work like student admission, fee collection, marks, scholarship etc computerized.
2. University work like remittance of fees/ submission of student details/ internal marks/examination related works are done online.
3. Library partially computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8,464	9,46,945.44	334	50,336.00	8798	9,97,281.44
Reference Books	172	65,070.33	-	-	172	6,5070.33
e-Books	-	-	-	-	-	-
Journals	8	7750.00	8	7750.00	8	7750.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	23	2920.00	-	-	23	2920.00
Others: Biography,						

Religion, Philosophy, Psychology, Fine-Arts, - Science, Sports and Games)	6,509	3,75,053.55	152	16,198	6,661	3,91,251.55
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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	57	43	-	-	-	7	2	5
Added	-	-	-	-	-	-	-	-
Total	57	43	-	-	-	7	2	5

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ol style="list-style-type: none"> 1. Internet training to all final year students 2. Computer basic training BA to students 3. Computer basic training BBM to students
--

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.38
ii) Campus Infrastructure and facilities	0.37
iii) Equipments	--
iv) Others	--
Total :	0.75

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Orientation to students.
2. College calendar provides detailed information about college rules and regulations.
3. College prospectus/brochure provides information about academic and support services.
4. Information on sports and games by Physical Director and through coaching camps.
5. Information by Librarian about use of library services.
6. Academic advisors guide the students in their respective classes.
7. Information about co-curricular activities like NSS, Rovers and Rangers and cultural programmes.
8. Career Counseling and Guidance Cell gives information about higher studies and campus interviews.
9. Student Welfare Officer guides the students in organizing various co-curricular activities.
10. College Notice Board provides information on the various activities and Wall Magazine provides an opportunity to students to display their creative talents.
11. Information about Scholarships, midday meal, book-bank is made available to the students through notice to the classes
12. Exit meeting for final year students.

5.2 Efforts made by the institution for tracking the progression

Cumulative record of each student is maintained. It provides details of the academic performance of a student in each year. This record helps to track the progress of the student.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
770	--	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	245	31.81		525	68.19

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
42	49	37	658	--	786	40	43	31	656	--	770

Demand ratio 1: 0.82

Dropout % 1.95

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Intensive Coaching for banking examination.
2. Skill development through MHRD programme.

No. of students beneficiaries

195

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

1. CMAT Entrance
2. Talk on professional courses
3. Computer training for minority students
4. Training for Entrance examination for professional courses
5. Intensive Coaching for banking examination

No. of students benefitted

150

5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>
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Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	27	4	65

5.8 Details of gender sensitization programmes

Programme on Changes in domestic values

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	138	5,40,700
Financial support from government	67	2,67,337
Financial support from other sources	99	19,705
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

20

Fairs	: State/ University level	National level	International level
Exhibition:	State/ University level <input type="text" value="--"/>	National level <input type="text" value="--"/>	International level <input type="text" value="--"/>
5.12	No. of social initiatives undertaken by the students	<input type="text" value="4"/>	

5.13 Major grievances of students (if any) redressed:

1. Renovation of Stage for Cultural activities.
2. Training for participants in cultural programmes.
3. Students are provided with books according to their needs.
4. Construction of additional Ladies Wash room.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>VISION</p> <p>To effect a harmonious development of the physical, intellectual, moral and emotional life of students to enable them to face the challenges of life</p> <p>MISSION</p> <p>To foster a unique intellectual environment where the youth not only imbibes knowledge but also cultivates the right interests, attitudes and values.</p> <p>To promote a sense of responsibility towards society by inculcating a philosophy of life based on love, compassion and understanding.</p>
--

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<p>Curriculum has been revised by the University, during the year for the following Courses:</p> <ul style="list-style-type: none"> • III BA Economics/ I BA Sociology • Hindi for II BA and II BCOM • All subjects of II BBM • English Language
--

6.3.2 Teaching and Learning

- Classroom Seminars
- Assignments
- Use of ICT in teaching
- Remedial classes
- Guest lectures
- Industrial/field visit
- Project work

6.3.3 Examination and Evaluation

- Two Internal Examinations per semester to evaluate progress in curricular aspects.
- Participation in Co-curricular/ extra-curricular activities made compulsory to award the credit.

6.3.4 Research and Development.

- Research Committee was formed to encourage research.
- Researchers were deputed to Seminars/workshops.
- During the year, 3 faculty members registered for PhD.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Addition of 486 books worth Rs. 59,059, during the year.
- Access to E-Journals through Inflightnet.
- Purchase of 2 Almirahs.
- Addition of one Staff-room.
- Addition of 2 Class-rooms.
- Construction of Boys and Girls wash-rooms.
- Addition of 20 benches/desks.

6.3.6 Human Resource Management

- Student Counselling and Guidance.
- Leadership Training.
- National Skill Development training by MHRD.
- Yoga/Spiritual Camp.
- Training camp for sports and games.
- Training camp for Extra-curricular activities.
- Deputation of staff/students for seminars and conferences.
- Deputation of students to inter-collegiate competitions.
- Promotion of NSS, Rovers and Rangers, Sports and Games.

6.3.7 Faculty and Staff recruitment

- Advertisement in News papers.
- Screening of applications.
- Written examination.
- Oral examination.
- Personal Interview.

6.3.8 Industry Interaction / Collaboration

- Industrial visit by the students.

6.3.9 Admission of Students

- Advertisement in News papers.
- Screening of applications.
- Personal Interview.

6.4 Welfare schemes for

Teaching	1. Contribution to P.F. 2.Subsidized accommodation for staff 3.Fee concession for the children of staff members 4. Staff-club provides loan facilities
Non teaching	1. Contribution to P.F. 2.Subsidized accommodation for staff 3.Fee concession for the children of staff members 4. Staff-club provides loan facilities
Students	1. Annual Medical check up 2. Group Insurance 3. Mid-day meal for selected students 4. Scholarship by the Government and Management

6.5 Total corpus fund generated

Rs. 93,800

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliation Committee	Yes	IQAC
Administrative	Yes	Departmental Audit	Yes	Management and Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Online submission of student details and internal marks.
2. Online submission of indent for examination stationery.
3. Quick declaration of examination results by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University encourages for autonomy for affiliated colleges after fulfilling certain conditions

6.11 Activities and support from the Alumni Association

1. Contribution/ donation to mid-day meal scheme.
2. Contribution/ donation to Seminars/Conferences.
3. Training the students in sports/games.
4. Annual get-together of Alumni and encouragement for cultural activities.

6.12 Activities and support from the Parent – Teacher Association

1. Contribution/donation to mid-day meal scheme
2. Prizes /Reward to outstanding and meritorious students
3. Meeting of parents and teachers, twice in a year, to evaluate progress of students positively influenced the student performance

6.13 Development programmes for support staff

Deputation to seminar/workshops related to office management/ administration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Installation of solar water heater in Ladies' Hostel.
- Maintaining the cleanliness of the campus.
- Tree plantation.
- Installation of LPG Gas generators.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Parent-Teacher meeting
- Class-room Seminar
- Sports Counselling
- Bridge course
- Career Guidance Cell provides guidance to students seeking career opportunities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action is circulated to each department soon after the planning is done at the beginning of the year. Plan of action is reviewed at the end of each semester in the IQAC meeting. Suggestions are given to departments to implement the plan of action.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Orientation for New comers
- Parent teachers meeting

****Provide the details in annexure (Annexure-II Page No.)***

7.4 Contribution to environmental awareness / protection

- Tree planting by the students
- Programme on Protection of Monuments
- Environment Studies- A compulsory subject of study for I year students
- Campus cleaning
- Water harvesting

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college uniform instils a sense of oneness among the students.
- Each day beginning with the National Anthem which strengthens patriotic feeling.
- Counselling of students helped to improve academic performance and to rectify any form of misbehaviour.
- Close Interaction is maintained with parents/guardian in case of poor performance or irregular attendance of students.
- SWOT analysis of the Institution is done.
- College play ground/halls/classrooms are made available to sister institutions/public/NGOs to organise various activities like sports and games, conference and annual get-together during non- working days and free hours

8. Plans of institution for next year

I. Curricular

Sl. No	Type of Programme	No of Programmes
1	Seminar/workshop/conference National	3
2	workshop/conference regional	3
3	Guest lecture	26
4	Student Seminar	1
5	Career Guidance	2
6	Business Quiz	1
7	Initiating Research Activities	1
8	Extension activity	2
9	Mentoring	1
10	Commerce and Management fest	1
11	Industrial /Field /NGO visit	4
12	Practical coaching on Accounting/ Tally	1

II. Co-curricular

Sl. No	Type of Programme	No of Programmes
1	Students Council	7
2	Cultural Association	3
3	Arts Association	2
4	Parent Teachers Association	2
5	Alumni Association	2
6	Career Counseling & Placement	5
7	Research Guidance	2
8	National Service Scheme	15

9	Rovers and Rangers	5
10	National Cadet Corps	5
11	Women's Cell	2
12	Physical Education	4

III. Infrastructures Planned

Sl. No	Infrastructures
1	Completion of construction of a. Audio-visual room b. One class-room c. Sports complex
2	Use of Information Communication Technology a. Interactive Board for 10 class-rooms b. Browsing Centre for staff and students
3	Submission of Building Proposal to UGC under XII Plan a. Two New Class-rooms b. One New staff-room

□

Name Vasudeva Bhat M

Name Raveesh Kumar M

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure

Annexure-1: Calendar of Events

Sl. No	Date	Academic Calendar of Event
1	01.05.2013	Commencement of admission to First Year Re-admission to II and III Year
2	17.06.2013	College Re-opening
3	29.07.2013	I Internal Examination
4	10.09.2013	II Internal Examination
5	11.10.2013	End of I/III/V Semester
6	17.10.2013	Commencement of I/III/V Semester Examination
7	03.12.2013	Commencement of II/IV/VI Semester
8	24.12.2013	Christmas Vacation begins
9	31.12.2013	Christmas Vacation ends
10	20.01.2014	I Internal Examination
11	24.02.2014	II Internal Examination
12	05.04.2014	End of II/IV/VI Semester
13	10.05.2014	Commencement of II/IV/VI Semester Examination

Calendar of Co-curricular Events

June 2013	Orientation to I Year/ II and III year students Inauguration of NSS activities
July 2013	Yoga Camp Inauguration Chess Camp Inauguration Inauguration of Rovers and Rangers activities Election to Class Representatives Election to Students Council Student Council Inauguration Leadership Training for Student Representatives
August 2013	Leadership Training for Office Bearers of Student's Council Programme on Swamy Vivekananda Independence Day Celebration Inter-class cultural Competition-Talents-Day

	Economics and Co-operation Department- Intercollegiate competition
September 2013	Teachers Day Celebration National Seminar by Language Departments
November 2013	NSS Annual Special Camp
December 2013	NSS National Integration Camp College Annual day Games Competitions
January 2014	Blood Donation awareness programme Ride Safe Programme Blood Donation programme Samskrithi Sambrama - Cultural Programme
February 2014	Traditional Day and Singing Competition Interclass Talents Day Annual Day Celebration Annual General Body Meetings of Old Students Old Students Day Celebration Parent Teachers Meeting Skill Development Programme started
March 2014	Valedictory of Students Council Exit Meeting of Final year students

Annexure-II : Best Practices of the institution

1. **Orientation for New comers:** An extensive orientation programme is organized for the students who are admitted to the various courses offered by the college. This orientation helps the students to remove their apprehension about Higher Education and acts as a morale-booster. They are explained about the working of the Credit Based Semester Schemes and made aware of various associations related to Curricular and Co-curricular activities in the college. Guidelines are provided regarding the college rules and regulations and mode of their implementation.
2. **Parent teachers meeting:** The Parent Teacher Meeting provides a platform to the stakeholders to monitor the progress of the students in the institution and also voice their grievances, if any. It is a constructive step towards the overall development and welfare of the student.

Annexure-III: SWOT ANALYSIS

SWOT analyses carried out by the faculty members following conclusions are drawn:

Strengths:

- Location advantage of the college
- Peaceful and ideal atmosphere for learning.
- Well experienced and dedicated staff.
- Good academic performance of the students.
- Encouragement to extracurricular activities.
- Sincere and disciplined students.
- Value education to the students.
- Goodwill of the college.

Weaknesses:

- Financial constraint for Infrastructural Expansion.
- Poor economic and social background of students.
- Poor English background of the students.
- Huge financial burden to the Institution due to increasing number of unaided Teaching and Non-Teaching posts.

Opportunities:

- Introduction of P.G, Professional, Vocational and add on courses
- Goodwill of the alumni
- Industry institution tie-up
- Adoption of ICT in teaching

Threats:

- Decline in demand for Management courses.
- Entry of Foreign Universities.
- Approved posts falling vacant are not filled by the Government.
- New courses are not brought under grant-in-aid by the Government.
